

1. Requested Motion:

Meeting Date: June 21, 2010

Approve request for the "Rockin' 4th the Rec. Center" Special Event on July 4th, 2010 to be held at The Beached Whale restaurant (1249 Estero Blvd.), and authorize open containers of alcohol at this event in the designated area as provided in Ordinance #99-15.

Why the action is necessary:

Council must approve all Special Event Permits for events involving alcohol.

What the action accomplishes:

Allows staff to issue the Special Event Permit and the applicant to move forward with the event.

2. Agenda:

☒ Consent
☐ Administrative

3. Requirement/Purpose:

☐ Resolution
☐ Ordinance
☒ Other: Special Events Permit

4. Submitter of Information:

☐ Council
☒ Town Staff – Public Works
☐ Town Attorney

5. Background:

The Beached Whale restaurant, located at 1249 Estero Blvd., is planning to host a party benefiting the Bay Oaks Recreational Center on the 4th of July in the restaurant's parking lot. The event will be a daytime only event, beginning at 2:00 PM following the 4th of July parade and ending at 7:30 PM. The applicant will have a 48' semi-trailer for entertainment, a 30' x 70' tent for rain or shade, 4 portable restrooms, chairs and tables for seating, and a beer trailer provided by Suncoast Beverages. The applicant expects 100-150 people and parking will be provided by the applicant.


6. Alternative Action:

Council directs staff to deny the event.

7. Management Recommendations:

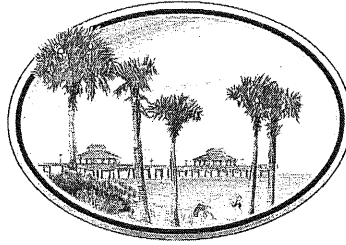
Staff supports this application and this event.

8. Recommended Approval:

Town Manager	Town Attorney	Finance Director	Public Works Director	Community Development Director	Cultural Resources Director	Town Clerk
						

9. Council Action:

☐ Approved ☐ Denied ☐ Deferred ☐ Other



Town of Fort Myers Beach

**SPECIAL EVENT
PERMIT**

Name of Event: Rockin' 4th the Rec. Center

Location of Event: The Beached Whale (1249 Estero Blvd.)

Date of Event: July 4, 2010, 2:00pm – 7:30pm

Contact Name: Eric Beck


Phone Number: 239-463-5505

Approvals received:

Lee County Sheriff
FMB Fire District
Florida DEP
FMB Environmental Sciences
Lee County
FMB Public Works
Turtle Time

x
x
N/A
N/A
N/A
x
N/A

This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach Ordinance #98-01 and #00-16.



Town Manager

Date

2523 Estero Boulevard
Fort Myers Beach, Florida 33931
Tel: 239/765-0202 * Fax: 239/765-0909
www.FortMyersBeachFL.gov

MAY 11 2010

Town of Fort Myers Beach
Special Event Application

DAYTIME ONLY 2:00- 7:30 PM.

Describe event including times, dates, activities and general overview of event.

2:00 P.M. ON JULY 04 2010 FIVE BANDS.
W/ SUNCOAST BEV. (BEER TRAILER) SHRIMP BOIL,
BIG TENT FOR SUN OR RAIN. PORTA JOHNS.
ALL PROCEEDS FOR BAY CREEKS REC. CENTER



Event location: Beached Whale parking lot

For special events requesting public assistance - define Public Purpose.

Date of Event

04 JULY 2010

Name of Event

ROCKIN' 4TH THE REC. CENTER

Expected # of participants

100 - 150 -

Request for Public Assistance

YES NO

Organization

THE BEACHED WHALE

Contact Person

ERIC BECK

Contact Phone #

239-463-5505

Fax #

239 463-7486

E-mail

Amount of Request

\$

This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach Ordinances # 98-01 and #00-16 and compliance with all items in the Special Event Application.

FOR GROUPS REQUESTING FINANCIAL ASSISTANCE:

FOUR (4) COPIES OF THE APPLICATION AND ALL SUPPORTING DOCUMENTS
MUST BE SUBMITTED TO THE FINANCE DEPARTMENT NO LATER THAN APRIL 30TH.
THE REQUEST WILL BE CONSIDERED FOR INCLUSION IN THE NEXT FY BUDGET (OCTOBER - SEPTEMBER)

for office use only:

Date received: _____

To Council Committee: _____

by: _____

Recommendation: _____

LEE COUNTY SHERIFF'S DEPT Tel 477-1830 Fax 432-0268
15650 Pine Ridge Road, Fort Myers, FL 33908

Parking: _____

Deputies (how many?) _____

Traffic Control: _____

Fees: _____

Special Arrangements: _____

Print Name

Approval Signature

Date

FORT MYERS BEACH FIRE DEPT

17891 San Carlos Blvd., Fort Myers Beach, FL 33931

Tel 590-4206 4242
Fax 432-1554

Fire Guards: (how many?) _____

Fee: _____

Flammable Vegetation: _____

First Aid Equipment: _____

Fire Extinguishing _____

Equipment:

Special Arrangements: _____

Print Name

Approval Signature

Date

APPROVALS

FMB Public Works –

Tel 765-0202 Fax 765-0909

Company managing trash removal: Applicant

No. of dumpsters: 0 Type of dumpsters: n/a

Who is responsible for clean-up and payment: Applicant

City right-way Parking Use: 0 How many spaces: n/a

Public Works remarks: Applicant responsible for clean up and any necessary alcohol extension of premises permits

FMB-Public Works approval: EC RUB Date: 5-25-10

Florida DEP: Jennie Cowart
Pager 1-877-314-1329

Tel 332-6975 Fax 332-6969
email: Jennifer.cowart@dep.state.fl.us

Florida DEP remarks: _____

N/A

Florida DEP approval: _____ Date: _____

FMB Environment Science: Keith Laakkonen - Tel 765-0202 Fax 765-0591

FMB Environment Science remarks: _____

N/A

FMB approval: _____ Date: _____

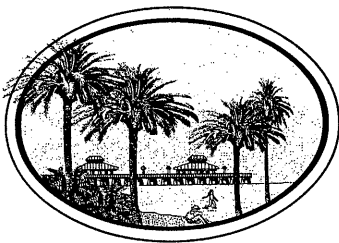
Turtle Time Inc: Eve Haverfield

Tel 481-5566 Fax 481-5397

Turtle Time remarks: _____

N/A

Turtle Time approval: _____ Date: _____



Town of Ft. Myers Beach

SPECIAL EVENT APPLICATION

Ordinances #98-01 and #00-16 are attached which establish the permit requirements and application procedures to obtain a special events permit.

1. The application fee (\$30.00) and the completed application with all necessary approval signatures must be turned in to Town Hall no less than twenty-one (21) days prior to the event.

(a) If the event is to be held during the months of February through April then the completed application must be submitted prior to January 1st.

(b) If the event involves alcohol or amplified music then application must go before the Town Council, so it is recommended that the applicant contact Town Hall Community Development no less than sixty (60) days prior to the event to have the matter put on the agenda for the next council meeting. A representative from the event committee *must* be present at that meeting to answer any questions that the council might have.

(c) IF THE EVENT ORGANIZERS ARE REQUESTING FINANCIAL SUPPORT FROM THE TOWN, THE APPLICATION MUST BE SUBMITTED TO THE FINANCE DEPARTMENT BY APRIL 30TH FOR CONSIDERATION FOR THE FOLLOWING FY (OCTOBER 1ST THROUGH SEPTEMBER 30TH)

2. **Description of the Event:** Prepare a narrative description of the event including details which will assist in the evaluation of the request. Example: Dates, time of day, expected attendance, Contact names with phone numbers and a site plan for the location of the event.
3. **Owner Statement:** Attach a statement from the owner of the premises indicating consent to hold the special event on their premises.
4. **Parking and Trash management:** Attach a detailed site plan and your proposed parking accommodations and with the approval from FMB Public Works. See attachments.
5. **Certificate of Insurance:** You must obtain a Certificate of Insurance that meets or exceeds the Town's requirements. The certificate must name the Town of Fort Myers Beach as additional insured.
6. **Required Approvals:** The Lee County Sheriff's Office and Fort Myers Beach Fire District must approve the event and signed off on the following attachments.

2523 Estero Boulevard, Fort Myers Beach, Florida 33931

Tel: 239/765-0202 * Fax: 239/765-0909

www.FortMyersBeachFL.gov

7. **Additional Approvals:** Any event on *any part* of the sandy beach must have a field permit from the FL Department of Environmental Protection (DEP), and must also be reviewed by Fort Myers Beach Environmental Sciences (this includes sandy beach areas that are contained within private property). It is the responsibility of the applicant to obtain these approvals. See attachments.
8. **Sea Turtle Season:** May 1st through October 31st is sea turtle nesting season. There can be no lighted activities on the beach past 9:00 PM during this time. And the event must be reviewed and approved by Turtle Time, Inc. Contact Eve Haverfield Tel 239-481-5566 and Fax 239-481-5397
9. **Banners:** If an event has a banner, the banner must be submitted with 20 ft. of clothesline-like rope and a \$150.00 labor fee.
10. **Tents:** For tents, provide a Certificate of Flame Resistance, the name of the tent company address and phone numbers supplying the tent.
11. **Vehicle on the Beach:** If the event has a vehicle going onto any part of the sandy beach the vehicle must have a Restricted Beach Transit Vehicle Permit.
12. **Bond:** As part of the approval process, the Town Manager, will establish the amount of the bond you are required to submit.



**Town of Fort Myers Beach
Special Events Budget Request Form**

Requested Amount from the Town of Fort Myers Beach: _____

Business or Organization Name: _____

Address: _____

Contact Name: _____

Phone: _____

Email: _____

Your Event: _____

Why are you requesting funding from the Town? _____

How do you think this event will benefit the residents and visitors of the
Town of Fort Myers Beach? _____

If your business or organization has submitted similar requests in the past,
please describe. _____

Have you secured any other contributors? Please list. _____

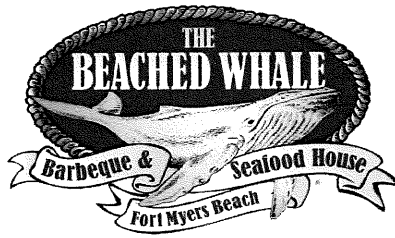
Describe, in detail, the budget allocations for your event including anticipated costs and revenue. (May be a separate attachment):

NA

Where will the Town's money be allocated? _____

Please include any other information you think would be beneficial to the Town Council as it reviews your request (Such as charitable contributions and non-profit organizations).

The Town's possible funding will be addressed based on a "net" event cost. Anyone requesting funding must show all anticipated revenue against the "gross" cost of the event. The Town Council prefers to limit event funding to no more than 50% of the net cost of an event. However, the Town Council reserves the right to adjust funding percentages on an event by event basis. Should the Town Council choose to fund this event; the Town of Fort Myers Beach shall be recognized as a major sponsor in all promotional material. The Town Council requests finance reports along with copies of expenditures, paid receipts and profit within 60 days following the completion of the event.



TOWN OF
FORT MYERS BEACH

JUN 11 2010

RECEIVED BY

The Beached Whale
1249 Estero Boulevard
Fort Myers Beach, FL 33931
239-463-5505

To Whom It May Concern:

We at The Beached Whale are hosting a party benefiting the Bay Oaks Recreational Center on the 4th of July in our parking lot. The party is at 2:00 PM following the parade, which is at 1:00 PM. We have rented a 48' semi trailer for the entertainment, a 30' by 70' tent for rain or sunshine, 4 portable restrooms, chairs and tables for seating, and Suncoast Beverages is donating a beer trailer. We are expecting between 100-150 people, and parking is provided. If you have any questions or comments please contact Eric Beck at (239)-463-5505. We would greatly appreciate your approval on this matter.

Thank You,
Eric Beck, Manager

FORM 11 2010

REVISED 11/10

**Town of Fort Myers Beach
Special Event Application**

DAYTIME ONLY

2:00 - 7:30 PM

Describe event including times, dates, activities and general overview of event.
*2:00 P.M. ON JULY 04 2010 FIVE BANDS.
W/ SUNCOAST BEV. (BEER TRAILER) SHRIMP BOIL,
BIG TENT FOR SUN OR RAIN. PORTA JOHNS.
ALL PROCEEDS FOR BAY CREEK REC. CENTER*



Event location: Beached Whale parking lot

For special events requesting public assistance - define Public Purpose.

Date of Event

04 JULY 2010

Name of Event

ROCKIN' 4TH THE REC. CENTER

Expected # of participants

100 - 150

Request for Public Assistance

YES NO

Organization

THE BEACHED WHALE

Contact Person

ERIC BECK

Contact Phone #

239-468-5505

Fax #

239 463-7486

E-mail

Amount of Request

\$

This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach Ordinances # 98-01 and #00-16 and compliance with all items in the Special Event Application.

FOR GROUPS REQUESTING FINANCIAL ASSISTANCE:

**FOUR (4) COPIES OF THE APPLICATION AND ALL SUPPORTING DOCUMENTS
MUST BE SUBMITTED TO THE FINANCE DEPARTMENT NO LATER THAN APRIL 30TH.
THE REQUEST WILL BE CONSIDERED FOR INCLUSION IN THE NEXT FY BUDGET (OCTOBER - SEPTEMBER)**

for office use only:

Date received: _____

by: _____

To Council Committee: _____

Recommendation: _____

APPROVALS

FMB Public Works -

Tel 765-0202 Fax 765-0909

Company managing trash removal: Applicant

No. of dumpsters: 0 Type of dumpsters: n/a

Who is responsible for clean-up and payment: Applicant

City right-way Parking Use: 0 How many spaces: n/a

Public Works remarks: Applicant responsible for clean up and any necessary alcohol extension of premises permits

FMB-Public Works approval: EC BUS Date: 5-25-10

Florida DEP: Jennie Cowart
Pager 1-877-314-1329

Tel 332-6975 Fax 332-6969
email: Jennifer.cowart@dep.state.fl.us

Florida DEP remarks: N/A

Florida DEP approval: _____ Date: _____

FMB Environment Science: Keith Laakkonen - Tel 765-0202 Fax 765-0591

FMB Environment Science remarks: N/A

FMB approval: _____ Date: _____

Turtle Time Inc: Eve Haverfield

Tel 481-5566 Fax 481-5397

Turtle Time remarks: N/A

Turtle Time approval: _____ Date: _____

LEE COUNTY SHERIFF'S DEPT Tel 477-1830 Fax 432-0268
15650 Pine Ridge Road, Fort Myers, FL 33908

Parking: Applicant has made arrangements

Deputies (how many?) 0

Traffic Control: 0

Fees: 0

Special Arrangements: Applicant will erect barriers to
control access to event - will provide
private security for event, and other discussed issues.

Michael Cichone
Print Name

LT. M. Cichone
Approval Signature

6-10-10
Date

FORT MYERS BEACH FIRE DEPT
17891 San Carlos Blvd., Fort Myers Beach, FL 33931

Tel 590-4306 4242
Fax 432-1554

Fire Guards: (how many?) _____

Fee: _____

Flammable Vegetation: _____

First Aid Equipment: _____

Fire Extinguishing _____

Equipment: _____

Special Arrangements: _____

Print Name

Approval Signature

Date

Jun. 8. 2010 9:24AM

No. 6526 P. 4

LEE COUNTY SHERIFF'S DEPT Tel 477-1838 Fax 432-0268
 15650 Pine Ridge Road, Fort Myers, FL 33908

Parking: _____

Deputies (how many?) _____

Traffic Control: _____

Fees: _____

Special Arrangements: _____

Print Name

Approval Signature

Date

FORT MYERS BEACH FIRE DEPT
 17891 San Carlos Blvd., Fort Myers Beach, FL 33931

Tel 590-4286 4542
 Fax 432-1554

Fire Guards: (how many?) _____

Fee: N/AFlammable Vegetation: N/AFirst Aid Equipment: N/A

Fire Extinguishing _____

Equipment: _____

Special Arrangements: _____


THE TENT MUST BE FLAME RETARDANT WITH
NO SMOKING SIGNS POSTED AND (1) 2AABC FIRE
EXTINGUISHER POSTED AT EACH END.

Print Name

Approval Signature

Date

JARRON WHITE



6/8/10